



Child's Details

Child's First Name: _____ Middle Name: _____ Surname: _____

Name to be known by: _____ Date of Birth: _____ Gender: _____

Ethnicity: _____ Nationality: _____

Previous nursery or schools (with dates attended): _____

Child's full address including postcode: _____

Do you wish your child to be considered for a school place in Carleton House? Yes – application completed/ No – Just nursery

Position in family: _____ Number of brothers _____ Number of sisters _____

Siblings attending Carleton House _____

Religion of Child: _____ If your child is Roman Catholic please complete the following section:

Date of Baptism: _____ Current Parish: _____ Name of Parish Priest _____

Does your child have any Disability, Health or Special Educational Need? Please provide details if applicable: _____

Parent's Details

Parent 1: Full Name including salutation _____ Telephone Number _____

Full address if different to child's _____

Email Address: _____

Occupation: _____ Company Name and Business Address: _____

Relationship to Child: _____

Parent 2: Full Name including salutation _____ Telephone Number _____

Full address if different to child's _____

Email Address: _____

Occupation: _____ Company Name and Business Address: _____

Relationship to Child: _____ Who holds parental responsibility? _____

Does any other adult care for the child? Please give name and relationship _____

Person responsible for payment of fees - Name: _____ Telephone Number: _____

Address: _____

Where did you hear about our school? Internet Search/ Local Advertising/ Social Media/ Friend or Family/

other: _____

The school reserves the right to carry out credit checks on applicants before the offer of a place. A £50 non refundable deposit is required. Cheques should be made payable to Carleton House Preparatory School. Bank transfer should be made to Sort Code: 60 01 11 Account Number: 50394908 Please use pupil's name as reference.

Cheque Enclosed

Bank transfer made: Date _____

Sessions Requested:

All pupils must attend all morning sessions. Please indicate which afternoon sessions are required:

Monday Tuesday Wednesday Thursday Friday

If you wish to provide any further information in support of your nursery application please do so below.

The following must accompany this completed form

- Registration fee of £50
- A copy of your child's birth certificate (original must be seen upon offer of a place)
- A copy of your child's baptismal certificate (Roman Catholic applicants only).

Please return completed form and all accompanying documents via email to schooloffice@carletonhouse.co.uk or by post to: Admissions

Carleton House Preparatory School
145 Menlove Avenue
Liverpool
L18 3EE

Please read the following declaration carefully and indicate agreement by signing it.

I have been provided with a copy of the school Admissions Policy which is also available on the school website. I confirm that I have read and understood the Admissions policy which outlines the School's admissions process for the allocation of places.

I request that my child be considered for admission as a pupil in Carleton House Nursery. I understand that a place in Nursery does not guarantee a place in the school and a separate application must be undertaken for admission to the school. I undertake to conform to all the Policies, rules and regulations of the school from time to time in force.

Parent 1: Print Name: _____ Signature: _____ Date: _____

Parent 2: Print Name: _____ Signature: _____ Date: _____

For office use only

Application received and completed in full: Date: _____ Signature: _____

Receipt of application acknowledged: Date: _____ Signature: _____

Deposit received: Date: _____ Signature: _____

Year of Entry: _____