



No	Hazard	Initial			Existing Control Measures	Residual			Additional Controls
		Severity	Probability	Risk		Severity	Probability	Risk	
1	School reopening after lockdown	4	3	12	<ul style="list-style-type: none"> <li>Where necessary the building has been deep cleaned before reopening.</li> <li>All staff are competent and instructed with regards to the procedures in place for the protection against infection from Covid-19.</li> </ul> <p><b>As part of the Governments guidelines</b></p> <ul style="list-style-type: none"> <li>A home testing risk assessment has been produced.</li> <li>Strict guidelines have been produced and will be implemented by the school as far as reasonably practicable.</li> <li>The child protection policy has been reviewed in line with government guidance. (led by their designated safeguarding lead)</li> </ul> <p><b>School Uniform</b></p> <ul style="list-style-type: none"> <li>School uniform will be worn by children attending school. Uniforms do not need to be cleaned any more often than usual, nor do they need to be cleaned using methods which are different from normal.</li> <li>Parents will be made aware due to increased natural ventilation pupils should have adequate clothing.</li> </ul> <p><b>Wrap around care</b></p> <ul style="list-style-type: none"> <li>Where wraparound care provision is taking place outdoors - all children may access outdoor provision regardless of circumstances.</li> <li>From the 12th April, all parents may access wraparound and extra-curricular provision, without any restrictions on the reasons for which they may attend.</li> <li>We will continue to work closely with external wraparound providers which to minimise mixing between children. We will try and achieve this by taking measures such as trying to keep children in the same bubble during the school day or in consistent groups.</li> <li>During indoor provision where it is not possible to group children in the same bubble as they are in during the school day, we will ensure, were possible to keep children in consistent groups of no more than 15 and at least one staff member.</li> </ul>	4	2	8	

				<ul style="list-style-type: none"> <li>With all outdoor sports and supervised activities for children without restrictions on attendance, activities taking place outdoors can happen in groups of any number. This is because the transmission risk is lower outside.</li> </ul> <p><b>Contingency Plans</b></p> <ul style="list-style-type: none"> <li>For individuals or groups of self-isolating pupils, remote education plans are in place.</li> </ul> <p><b>Ventilation</b></p> <ul style="list-style-type: none"> <li>Adequate ventilation has been provided whilst pupils and staff are on site.</li> <li>Windows may be partially opened in conjunction with heating systems to maintain a comfortable balance.</li> </ul> <p><b>Testing</b></p> <ul style="list-style-type: none"> <li>PCR tests are available via the gov website or via local testing centres</li> <li>Staff will be supplied with LFD test kits to self-swab and test themselves twice a week at home and will report their result to NHS Test and Trace as soon as the test is completed, this will be either online or by telephone as indicated in the home test kit. Staff will also share their result, whether void, positive or negative, with their school to help with contact tracing.</li> </ul> <p>Further guidance for staff can be found in the link below;</p> <p><a href="https://www.gov.uk/government/publications/coronavirus-covid-19-asymptomatic-testing-for-staff-in-primary-schools-and-nurseries/rapid-asymptomatic-coronavirus-covid-19-testing-for-staff-in-primary-schools-school-based-nurseries-and-maintained-nursery-schools">https://www.gov.uk/government/publications/coronavirus-covid-19-asymptomatic-testing-for-staff-in-primary-schools-and-nurseries/rapid-asymptomatic-coronavirus-covid-19-testing-for-staff-in-primary-schools-school-based-nurseries-and-maintained-nursery-schools</a></p>					
2	Coronavirus spread from one country to another	4	3	12	<ul style="list-style-type: none"> <li>Current UK Government Travel guidelines will be followed.</li> <li>Where necessary the Head Teacher will instruct all pupils and staff who have travelled abroad to adhere to current government guidelines and "(Self-isolate for 10 days at a declared UK address)".</li> </ul>	4	1	4	

3	Staff and Pupils who have received medical advice regarding social distancing, shielding due to underling health condition or classed as a vulnerable person because a member of their household is vulnerable, or they are from the BAME community.	4	4	16	<ul style="list-style-type: none"> <li>• The school has liaised with their staff and parents to ascertain which members of staff and students are at higher or moderate risk from coronavirus.</li> <li>• Where necessary the school has carried out Vulnerable Persons risk assessment, reviewed Educational Care Plans and conducted a Needs Assessment.</li> <li>• Staff and Parents will follow the advice given to them by their/or their child's General Practitioner.</li> <li>• Staff and Parents have a responsibility to keep their/the manager/head teacher informed of any changes to their/or their child's condition or the advice given to them by their/or their child's General Practitioner.</li> <li>• The School have reviewed each individual case to ensure all necessary precautions are in place to protect each vulnerable person.</li> <li>• Temporary adjustments when necessary will be put in place.</li> <li>• From 1st April, all CEV pupils will attend school unless they have been advised by their GP or clinician not to attend. Pupils who live with someone who is CEV will continue to attend school as normal.</li> <li>• We will provide remote education to pupils who are unable to attend school.</li> <li>• From 1st April, CEV staff in schools will continue to work from home where possible however if they cannot carry out their role from home they should attend their place of work.</li> <li>• Pregnant staff will follow the same guidance as clinically vulnerable staff once a suitable and sufficient RA has been carried out as detailed in the attached guidance for pregnant employees</li> <li>• Any pregnant staff with other health conditions that mean they are considered CEV, the advice for clinically extremely vulnerable staff will apply. This also applies to staff from 28 weeks gestation. This may require adapting duties and/or facilitating home working may be appropriate to mitigate risks.</li> </ul>	4	2	8
---	--	---	---	----	--	---	---	---

4	<p>Staff and Pupils showing signs or confirmed of having Coronavirus</p> <p>Or a member of their household is suspected or confirmed with having Coronavirus</p> <p>Or contacted through the NHS Test and Trace</p>	4	2	8	<ul style="list-style-type: none"> <li>• Staff and Pupils are instructed <b>NOT</b> to attend school if they or a member of their household are displaying Coronavirus symptoms or they have received notification from the NHS Test and Trace to self-isolate as they have been in close contact with someone.</li> <li>• Staff and Pupils are asked to follow the advice of the NHS/GP and should self-isolate for 10 days.</li> <li>• Staff and pupils will not attend school following the onset of symptoms or the test date following a positive test with no symptoms.</li> <li>• Up on instruction of the NHS/GP all persons and persons linked to a person showing signs of coronavirus may be tested.</li> <li>• Staff have a legal obligation to adhere to NHS Test and Trace self-isolation rules. <a href="https://www.gov.uk/government/news/new-legal-duty-to-self-isolate-comes-into-force-today">https://www.gov.uk/government/news/new-legal-duty-to-self-isolate-comes-into-force-today</a></li> <li>• All Staff and Parents have a responsibility to inform the school immediately of the result of the COVID-19 test (Negative/Positive)</li> <li>• A staffing plan is in place to ensure safe staffing levels are achievable, agreed established and monitored appropriate to group sizes/ pupil needs and the activities required.</li> <li>• School will communicate the availability of Lateral Flow Testing to all school users.</li> </ul>	4	1	4	
5	<p>Lack of control over contractors/visitors coming onto site</p>	4	2	8	<ul style="list-style-type: none"> <li>• During school hours no contractor or visitor will be allowed onto the school premises or into the school building without an appointment or permission from the Head Teacher.</li> <li>• All contractors and visitors are instructed to report to the Main school reception upon arrival.</li> <li>• All contractors and visitors will be instructed to adhere all social distancing school rules.</li> <li>• All contractors and visitors are asked for verbal or written evidence to confirm that:                         <ol style="list-style-type: none"> <li>a. I am at present not suffering from any symptoms or have tested positive for coronavirus within the last 10 days.</li> <li>b. No member of my household or support bubble are displaying symptoms or have tested positive for coronavirus within the last 10 days.</li> </ol> </li> </ul>	4	1	4	

				<p>c. I have not travelled abroad to any country outside of the 'travel corridor' with in the last 10 days.</p> <p>d. I have not been contacted by the NHS Test and Trace service within the last 10 days.</p> <ul style="list-style-type: none"> <li>The school reserves the right to deny access or request a person to leave the school premises if the person was deemed to be displaying coronavirus symptoms or being aggressive or abusive to school staff.</li> <li>Were possible, school will endeavour to ensure contractors and visitors attend outside of normal school operating hours if safe to do so,</li> <li>The school will adopt a flexible approach to interviews, with alternative options to face-to-face interviews offered where possible</li> </ul>					
6	Staff and Pupils displaying symptoms.	4	3	12	<p><b>Whilst on site.</b></p> <ul style="list-style-type: none"> <li>Staff and Pupils displaying symptoms of Coronavirus will be sent home.</li> <li>All remaining Staff and Pupils will be kept informed of the persons condition and asked to monitor their own health.</li> <li>If required a suspected coronavirus letter will be sent home with each pupil and parents/cares are asked to monitor the health of their child.</li> <li>Where necessary the infected person will be moved to the designated isolation room whilst they await medical assistance and/or arrangements are made for the person to be collected and taken home.</li> <li>Suitable PPE is available for First Aiders or staff providing care when a distance of 2 metres cannot be maintained.</li> <li>Staff and Pupils who have been in contact with the ill person will wash their hands thoroughly for 20 seconds.</li> <li>Up on instruction of the NHS/GP all persons showing signs of coronavirus will be tested.</li> <li>All Staff and Pupils have a responsibility to inform the school immediately of the result of the COVID-19 test (Negative/Positive)</li> <li>A staffing plan is in place to ensure safe staffing levels are achievable, agreed established and monitored appropriate to group sizes/ pupil needs and the activities required.</li> </ul>	4	2	8	<p>Check with your Local Authority as some councils have set up</p>



				<ul style="list-style-type: none"> <li>4) Ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach.</li> <li>5) Introduce enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents.</li> <li>6) Minimise contact between individuals and maintain social distancing wherever possible.</li> <li>7) Where necessary, wear appropriate personal protective equipment (PPE).</li> <li>8) Always keeping occupied spaces well ventilated.</li> <li>Numbers 1 to 5, and number 8, must be in place in all schools, all the time.</li> <li>Number 6 must be properly considered and schools must put in place measures that suit their particular circumstances.</li> <li>Number 7 applies in specific circumstances.</li> <li>Early detection of Coronavirus limits the risk of transmission. Home Lateral Flow Tests are available and should be carried out by staff twice a week.</li> </ul> <p>Response to any infection</p> <ul style="list-style-type: none"> <li>9) Engage with the NHS Test and Trace process.</li> <li>10) Manage confirmed cases of coronavirus (COVID-19) amongst the school community.</li> <li>11) Contain any outbreak by following local health protection team advice.</li> <li>Numbers 9 to 11 must be followed in every case where they are relevant.</li> </ul>				
7	Unable to social distance on public transport	4	3	12	<p><b>Dedicated school transport (mini bus)</b> It is not envisaged the school mini bus will be used as school trips are not currently taking place, however – the following measures will be put in place.</p> <ul style="list-style-type: none"> <li>Staff and pupils are advised to practice social distancing</li> <li>Where possible pupils are grouped together on transport which reflects the POD or year group adopted by the school</li> <li>Hands are sanitised upon boarding and/or/disembarking</li> <li>The School vehicle is cleaned regularly.</li> <li>pupils are instructed to maintain an orderly queue and where possible seated in order of dismemberment.</li> </ul>	4	1	4



				<ul style="list-style-type: none"> <li>All pupils will wear a face covering if they are likely to come into contact with people outside their group/POD.</li> </ul> <p><b>Public Transport</b></p> <ul style="list-style-type: none"> <li>The use of public transport will be discouraged especially during peak times.</li> <li>The school has staggered start and end times to the school day to support journeys outside of peak times.</li> <li>Parents, staff and pupils are encouraged to walk or cycle to school where possible</li> </ul> <p><b>Car Sharing or Parents picking pupils up</b></p> <ul style="list-style-type: none"> <li>All Staff and pupils 11yrs and over will wear a face covering if they are travelling with a person from another household.</li> <li>Parents are responsible for the safety of their own children; Parents will arrange all travel arrangements between themselves.</li> </ul> <p><b>Cycling</b></p> <ul style="list-style-type: none"> <li>The school has adequate/installed further bicycle security sheds/racks.</li> </ul> <p><b>Training for removing face coverings.</b></p> <ul style="list-style-type: none"> <li>The school will provide safe instruction to all Staff and pupils on the importance of wearing a face covering and how to put it on and remove safely.</li> </ul>				
8	Unable to social distance when administering first aid	5	2	10	<ul style="list-style-type: none"> <li>The school will ensure an adequate number of First Aiders (First Aid at Work, Emergency First Aid) are always available.</li> <li>There must be a paediatric first aid trained member of staff on site at all times when children are present.</li> <li>The school will ensure staff requalification dates have not lapsed, the validity of current certificates can be extended to 31 March 2021 at the latest. This applies to certificates which expired on or after 1 October 2020.</li> <li>The school will ensure all First Aiders receive refresher training to ensure they are:                         <ul style="list-style-type: none"> <li>Aware of the risks to themselves and others when approaching a casualty and the risk of cross contamination.</li> <li>Aware of the importance to keep themselves safe (wear PPE, hand washing, CRP safety) etc.</li> <li>Aware of the importance to keep up to date with relevant First Aid Advice</li> <li>Aware of their own capabilities</li> </ul> </li> </ul>	5	1	5

				<p><a href="https://www.sja.org.uk/get-advice/first-aid-advice/covid-19-advice-for-first-aiders/">https://www.sja.org.uk/get-advice/first-aid-advice/covid-19-advice-for-first-aiders/</a></p> <p><b>RIDDOR</b></p> <ul style="list-style-type: none"> <li>The school will work closely with the Local Health Protection Team and follow their advice.</li> <li>The school will contact Compliance Education/Trust/LA immediately to report any confirmed Coronavirus cases or serious injuries as it may be necessary to file an HSE RIDDOR report.</li> </ul>				
9	Unable to social distance during an emergency	5	2	10	<ul style="list-style-type: none"> <li>COVID-19 fire procedures have been implemented which takes into account social distancing and will be explained to all staff members before the school reopens to pupils.</li> <li>Regular fire evacuation drills are practised termly as a minimum.</li> <li>All staff members receive fire awareness training at regular intervals.</li> </ul>	5	1	5
10	Persons not following Social Distancing rules	4	3	12	<ul style="list-style-type: none"> <li>School has a clear policy on the expectations of pupil behaviour with consequences for poor behaviour and deliberate rule breaking</li> <li>Staff and pupils repeatedly disobeying the rules will be managed immediately.</li> </ul> <p><a href="https://www.gov.uk/government/publications/behaviour-and-discipline-in-schools">https://www.gov.uk/government/publications/behaviour-and-discipline-in-schools</a></p> <ul style="list-style-type: none"> <li>The School will do everything possible to minimise contacts and mixing while delivering a broad and balanced curriculum.</li> <li>All staff and pupils are instructed in the importance of minimising contact and practising social distancing where possible.</li> </ul> <p>This includes etc:</p> <ul style="list-style-type: none"> <li>Following all temporary alterations to the school's routine and procedures that have been implemented by the Head Teacher and SMT/SLT to protect both the staff and pupils.</li> <li>The school timetable has been adjusted to factor in the need to stagger access/egress, breaks, lunch etc in order to reduce movement around the building.</li> <li>Where possible staff and pupils will refrain from having close face to face contact with another person.</li> <li>Staff are instructed to socially distance at all times from pupils and other members of staff.</li> </ul>	4	1	4

11	Lack of Social Distancing around site and in classrooms.	4	3	12	<ul style="list-style-type: none"> <li>• Staff and pupils are discouraged from gathering in large close groups.</li> <li>• Staff and pupils are instructed to keep to the left-hand side of the corridor and stairs whilst walking around site.</li> <li>• The Head Teacher reserves the right to agree to or ask staff and/or visitors to wear a face covering whilst in school where social distancing is not possible.</li> </ul> <p>The Head Teacher together with their SMT/SLT have put together a school plan which details all the processes and procedures the school have put in place to ensure a COVID-Secure and Safe Environment for all staff, pupils and visitors.</p> <p><b>Outside the classroom:</b></p> <ul style="list-style-type: none"> <li>• Starts and finish times are staggered to reduce the amount of students arriving or leaving at any one time..</li> <li>• Regular correspondence is sent to parents / guardians reminding them not to gather at the school gates or to come into school without an appointment.</li> <li>• Where possible pupils will access their contact groups directly.</li> <li>• A robust system for dropping off and picking up of pupils has been implemented.</li> <li>• Contact groups are kept apart, avoiding large gatherings such as assemblies or collective worship with more than one contact group.</li> <li>• School meals are served in the hall or classroom in bubbles, all tables and chairs are cleaned before the next contact group is due.</li> <li>• Movement along corridors is kept to a minimum.</li> <li>• The school has assessed and have put measures in place which avoids pupils moving from one contact group to another and ensures where possible pupils do not need to move through another contact group to get to the toilet.</li> <li>• All outside areas have been assessed and where possible each contact group has been designated its own outside area, where this is not possible a bubble/pod rota has been put in place.</li> <li>• Face coverings will be worn by staff and adult visitors in situations where social distancing between adults is not possible</li> </ul>	4	1	4	
----	--	---	---	----	--	---	---	---	--

				<ul style="list-style-type: none"> <li>• In early years settings, there is no change to the existing position. It is not mandatory for staff and visitors to wear face coverings.</li> <li>• The use of the school staff room is minimised and alternative arrangements have been made for staff breaks.</li> <li>• Safe wearing of face coverings requires cleaning of hands before and after touching – including to remove or put them on – and the safe storage of them in individual, sealable plastic bags between use. Where a face covering becomes damp, it should not be worn and the face covering should be replaced carefully. Pupils must be instructed not to touch the front of their face covering during use or when removing it and they must dispose of temporary face coverings in a ‘black bag’ waste bin (not recycling bin) or place reusable face coverings in a plastic bag they can take home with them, and then wash their hands again before heading to their classroom.</li> </ul> <p><b>Within the contact group</b></p> <ul style="list-style-type: none"> <li>• In order to reduce the risk of transmission all pupils are kept in consistent groups</li> <li>• Pupils who are old enough, are seated at forward facing desks, laid out side by side.</li> <li>• Older pupils are encouraged to keep their distance.</li> <li>• Teachers are situated at the front of the class in their own designated teaching zone, so that as far as reasonably practicable teachers can maintain a social distance (2 metres)</li> <li>• Teachers where possible will adapt teaching and caring styles to minimise face-to-face contact.</li> <li>• Teachers who operate across different class contact groups in order to facilitate the delivery of the school timetable are instructed on the importance of maintaining a distance between the children in each bubble and other staff.</li> <li>• Where social distancing cannot be maintained the risk is reduced by keeping children in smaller class sizes and staff avoid face-to-face contact</li> <li>• The ventilation in each room has been assessed, where necessary air conditioning units have been set to fresh air intake only, windows and none-fire doors are opened.</li> </ul>			
--	--	--	--	--	--	--	--



				<ul style="list-style-type: none"> <li>• Fluid resistant type IIR surgical mask <b>Only</b> if you suspect the child may have coronavirus as you will be within the 2 metres social distancing rule.</li> <li>• Once used all PPE is disposed of together with the nappy</li> <li>• Hands are washed before and after each nappy/pad change.</li> <li>• Handwashing facilities are available i.e. hot water, soap, hand sanitiser, paper towels etc.</li> <li>• Pregnant staff or staff with a low immune system must take care and use the precautions available when dealing with bodily fluids.</li> <li>• Where possible potty training should be implemented</li> </ul> <p><b>Site Manager/Caretaker and Cleaners/Cleaning Contractors</b></p> <ul style="list-style-type: none"> <li>• Ensure all predetermined routes are clearly sign posted/marked.</li> <li>• Fire Risk Assessment completed in accordance with the Regulatory Reform (Fire Safety) Order 2005.</li> <li>• All alarm and emergency lighting systems are maintained by appointed competent contractor.</li> <li>• Protective screening is erect where required.</li> <li>• All internal ventilation symptoms are checked to ensure they comply with current guidance and are maintained.</li> <li>• The school will manage contractors to ensure all works carried out do not have an impact on the staff and pupil's health.</li> <li>• The Caretaker/Cleaners will ensure that there are adequate supplies of tissues, soap, hot water, paper towels and that bins are emptied regularly.</li> <li>• The Caretaker/Cleaners will ensure alcohol (&gt;60%) hand sanitiser/gel is made available to the whole school for more hygienic hand washing.</li> <li>• The Infectious Control cleaning routine is implemented for both general daily cleaning and the deep cleaning of the school.</li> <li>• Rota's are implemented or adapted to ensure the school is cleaned and maintained regularly throughout the day</li> <li>• All cleaning product, handwashing/drying, hand sanitizer and PPE stock levels are maintained.</li> <li>• All Material Safety Data Sheets (MSDS) and COSHH Risk Assessments are obtained for all cleaning products used.</li> </ul>			
--	--	--	--	---	--	--	--



				<ul style="list-style-type: none"> <li>• All existing lesson risk assessments will be reviewed and adjusted with coronavirus in mind.</li> <li>• Staff will keep their distance from pupils and other staff as much as possible (ideally 2metres)</li> <li>• Group numbers will be limited to allow for social distancing, group activity and movement.</li> <li>• The School will continue providing organised music, dance and drama as part of the curriculum in line with government guidance.</li> <li>• The school will not host any performances with an audience. The recording of performances will be considered.</li> </ul> <p><b>Playing Outdoors</b></p> <ul style="list-style-type: none"> <li>• Playing instruments and singing in groups will take place outdoors wherever possible. If indoors, the teacher will limit the numbers in relation to the space.</li> </ul> <p><b>Playing Indoors</b></p> <ul style="list-style-type: none"> <li>• If indoors, the teacher will limit the numbers in relation to the space.</li> <li>• Background music will be managed so staff and pupils do not need to raise their voices unduly.</li> <li>• Playing indoors will be undertaken in a room with as much space as possible.</li> </ul> <p><b>Singing, wind and brass playing</b></p> <ul style="list-style-type: none"> <li>• Singing, wind and brass playing will not take place in larger groups such as choirs and ensembles, or assemblies unless significant space, natural airflow (at least 10l/s/person for all present, including audiences) and strict social distancing and mitigation as described below can be maintained.</li> </ul> <p><b>Social Distancing</b></p> <ul style="list-style-type: none"> <li>• The activity should take place in smaller groups.</li> <li>• Strict social distancing is maintained between each singer and player, and between singers and conductor or other musician(s)</li> <li>• Current guidance is that all face-to-face activities should be completed with a 2-metre gap between persons.</li> <li>• Pupils will use seating where possible to maintain social distancing.</li> </ul> <p><b>Seating Positions</b></p>			
--	--	--	--	---	--	--	--





				<p>considered until wider indoor grassroots sport for under 18s is permitted. This will be no earlier than 12th April once DFE guidance has been issued.</p> <ul style="list-style-type: none"> <li>External coaches, clubs and organisations for curricular and extra-curricular activities will be permitted once we are satisfied it is safe to do so</li> </ul> <p><b>Offices/Reception</b></p> <ul style="list-style-type: none"> <li>A staff desks are spaced to maintain social distancing in offices.</li> <li>Touch points on equipment will be wiped down regularly.</li> </ul> <p><b>Reception Area</b></p> <ul style="list-style-type: none"> <li>The reception desk is fully enclosed with a screen.</li> <li>Only essential visitors and contractors are allowed on site and by appointment only.</li> <li>Visitors are discouraged from gathering in large groups.</li> <li>All unnecessary furniture in the reception area has been removed.</li> <li>Where possible staff will refrain from having close face to face contact with others</li> <li>Rooms are well ventilated.</li> </ul>				
12	Pupils mixing with other groups during Extra-curricular Provision	4	3	12	<ul style="list-style-type: none"> <li>The school has assessed the need to resume breakfast and after-school provision.</li> <li>The school can offer breakfast/after-school provision on a strict pre booked basis only.</li> <li>Pupils will remain in their contact groups.</li> <li>A basic breakfast will be provided.</li> <li>Physical sports and activity groups will follow the same regulations as the PE curriculum.</li> </ul>	4	1	4
13	Educational Visits	4	3	12	<ul style="list-style-type: none"> <li>From the 12th April, any educational day visits will be conducted in line with relevant Covid-19 secure guidelines including all relevant control measures i.e. keeping children within their consistent groups and following all COVID-secure measures in place at the establishment attended. We will ensure all relevant risk assessments are in place following the health and safety guidance on educational visits when considering visits.</li> <li>We will not be participating in any domestic or overseas residential educational visit until no earlier than 17th May. We</li> </ul>	4	1	4

				may plan for future visits however we will not be booking any further residential until further guidance / advice is provided.				
14	Unable to stop the virus from spreading <b>Personal Hygiene</b>	4	3	12	<p><b>Transmission</b></p> <ul style="list-style-type: none"> <li>All staff and pupils are reminded on regular basis to follow good respiratory and hand hygiene to minimise the chance of transmission.</li> </ul> <p><b>Handwashing</b></p> <ul style="list-style-type: none"> <li>Handwashing facilities are available throughout the school.</li> <li>Handwash notice and instructions are located throughout the school.</li> <li>All staff and pupils are aware of best practise.</li> </ul> <p><b>Coughing and sneezing</b></p> <ul style="list-style-type: none"> <li>All staff and pupils are encouraged to cover their mouth and nose with a tissue.</li> <li>Wash hands after using or disposing of tissues.</li> <li>Spitting is discouraged.</li> </ul> <p><b>Personal protective equipment (PPE).</b></p> <ul style="list-style-type: none"> <li>PPE in place for cleaners as per MSDS and/or COSHH risk assessments</li> <li>PPE in place for cleaners when completing a Deep Clean</li> <li>The correct PPE should be used when handling cleaning chemicals.</li> <li>PPE is worn as per the cleaning chemicals COSHH risk assessment or MSDS.</li> <li>PPE is worn by First Aiders.</li> </ul> <p><b>Nappy or Pad Changing (PPE)</b></p> <ul style="list-style-type: none"> <li>Disposable gloves are provided and worn</li> <li>Staff will wear fluid resistant type IIR surgical mask</li> </ul>	4	1	4
15	Unable to stop the virus from spreading <b>General Cleaning</b>	4	3	12	<p><b>Cleaning of the environment,</b></p> <ul style="list-style-type: none"> <li>The school is cleaned with normal household disinfectant.</li> <li>All surfaces that the symptomatic person has come into contact with must be cleaned and disinfected, including:</li> <li>Objects which are visibly contaminated with body fluids will be disinfected.</li> <li>All potentially contaminated high-contact areas such as bathrooms, door handles, telephones, grab-rails in corridors and stairwells are cleaned on a regular basis.</li> </ul>	4	1	4

16	Failure to Deep Clean the school after a member of staff or child is suspected of having coronavirus COVID-19	4	3	12	<ul style="list-style-type: none"> <li>• Use of disposable cloths or paper roll and disposable mop heads, to clean all hard surfaces, floors, chairs, door handles and sanitary fittings.</li> <li>• The school will monitor cleaning contracts and ensure cleaners are appropriately trained with access to PPE</li> </ul> <p><b>Cleaning of blood and body fluid spillages.</b></p> <ul style="list-style-type: none"> <li>• All spillages of blood, faeces, saliva, vomit, nasal and eye discharges should be cleaned up immediately (always wearing PPE).</li> <li>• Staff are aware to never use mops for cleaning up blood and body fluid spillages – use disposable paper towels and discard clinical waste as described below. A spillage kit is be available for blood spills.</li> </ul> <p><b>Clinical waste.</b></p> <ul style="list-style-type: none"> <li>• Procedure in place to segregate domestic and clinical waste, in accordance with local policy.</li> <li>• Used nappies/pads, gloves, aprons and soiled dressings are stored in correct clinical waste bags in foot-operated bins.</li> <li>• All clinical waste is removed by a registered waste contractor.</li> <li>• All clinical waste bags will be less than two-thirds full and stored in a dedicated area.</li> </ul>	4	1	4	
				<p><b>Deep Cleaning.</b></p> <ul style="list-style-type: none"> <li>• The school is cleaned with normal household disinfectant after someone with the suspected coronavirus COVID-19 has left to reduce the risk of others being infected.</li> <li>• Where possible the area is closed and secure for 48 to 72 hours before the commencement of the deep cleaning.</li> <li>• Suitable personal protective equipment is available.</li> <li>• Once used all PPE is disposed of.</li> <li>• Hands are washed before and after cleaning for at least 20 seconds.</li> <li>• Handwashing facilities are available i.e. hot water, soap, hand sanitiser, paper towels etc.</li> <li>• Pregnant staff or staff with a low immune system must take care and use the precautions available when dealing with bodily fluids.</li> </ul> <p><b>Cleaning of the environment,</b></p> <ul style="list-style-type: none"> <li>• Public areas where a symptomatic individual has passed through and spent minimal time, such as corridors, but which</li> </ul>					

				<p>are not visibly contaminated with body fluids will be cleaned thoroughly as normal.</p> <ul style="list-style-type: none"> <li>• All surfaces that the symptomatic person has come into contact with will be cleaned and disinfected.</li> <li>• Use of disposable cloths or paper roll and disposable mop heads, to clean all hard surfaces, floors, chairs, door handles and sanitary fittings, following one of the options below:             <ul style="list-style-type: none"> <li>• Use a combined detergent disinfectant solution at a dilution of 1,000 parts per million available chlorine.</li> <li>• A household detergent followed by disinfection (1000 ppm av.cl.). Follow manufacturer's instructions for dilution, application and contact times for all detergents and disinfectants.</li> <li>• If an alternative disinfectant is used within the school, this should be checked and ensure that it is effective against enveloped viruses.</li> </ul> </li> <li>• Staff will avoid creating splashes and spray when cleaning.</li> <li>• Any cloths and mop heads used will be disposed of and should be put into waste bags as outlined below.</li> <li>• When items cannot be cleaned using detergents or laundered, for example, upholstered furniture and mattresses, steam cleaning will be used.</li> <li>• Any items that are heavily contaminated with body fluids and cannot be cleaned by washing will be disposed of.</li> <li>• If possible, the area will remain closed off and secure for 72 hours. After this time the amount of virus contamination will have decreased substantially.</li> </ul> <p><b>Clinical waste.</b></p> <ul style="list-style-type: none"> <li>• Waste from possible cases and cleaning of areas where possible cases have been (including disposable cloths and tissues):             <ol style="list-style-type: none"> <li>1. Will be put in a plastic rubbish bag and tied when full.</li> <li>2. The plastic bag will then be placed in a second bin bag and tied.</li> <li>3. It will be put in the nominated suitable and secure place and marked for storage until the individual's test results are known</li> </ol> </li> <li>• Waste will be stored safely and kept away from children. Waste is not stored in communal waste areas until negative test</li> </ul>			
--	--	--	--	---	--	--	--

					<p>results are known, or the waste has been stored for at least 72 hours.</p> <ul style="list-style-type: none"><li>• If the individual tests negative, waste will be disposed of in the normal bins.</li><li>• If the individual tests positive, then waste will be stored for at least 72 hours and put in with the normal waste.</li><li>• If storage for at least 72 hours is not appropriate, the school will arrange for collection as a Category B infectious waste either by your local waste collection authority if they currently collect your waste or otherwise by a specialist clinical waste contractor.</li></ul>				
--	--	--	--	--	---	--	--	--	--

<b>ACTION ARISING FROM RISK ASSESSMENT</b>					
<b>No</b>	<b>Risk Rating</b>	<b>Action Required:</b>	<b>Person (s) Responsible</b>	<b>Target Date</b>	<b>Date Completed</b>
	10	Additional school cleaning to be arranged for mid day	L. Hunter	10.7.20	7.9.20
	10	Changes to be communicated to all parents	S. Coleman	25.2.21	25.2.21

**Useful Websites**

Health and Safety Responsibilities	<a href="https://www.gov.uk/government/publications/health-and-safety-advice-for-schools/responsibilities-and-duties-for-schools">https://www.gov.uk/government/publications/health-and-safety-advice-for-schools/responsibilities-and-duties-for-schools</a>
	<a href="https://www.hse.gov.uk/services/education/sensible-leadership/school-leaders.htm">https://www.hse.gov.uk/services/education/sensible-leadership/school-leaders.htm</a>
	<a href="https://www.hse.gov.uk/services/education/faqs.htm#a1">https://www.hse.gov.uk/services/education/faqs.htm#a1</a>
Business Continuity Plan	<a href="https://www.gov.uk/guidance/emergencies-and-severe-weather-schools-and-early-years-settings">https://www.gov.uk/guidance/emergencies-and-severe-weather-schools-and-early-years-settings</a>
Guidance for full opening – schools (published 2 <sup>nd</sup> July 2020)	<a href="https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools">https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools</a>
Current guidance on shielding	<a href="https://www.gov.uk/government/publications/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19">https://www.gov.uk/government/publications/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19</a>
Current guidance on Clinically vulnerable	<a href="https://www.gov.uk/government/publications/staying-alert-and-safe-social-distancing/staying-alert-and-safe-social-distancing#clinically-vulnerable-people">https://www.gov.uk/government/publications/staying-alert-and-safe-social-distancing/staying-alert-and-safe-social-distancing#clinically-vulnerable-people</a>
Other nonmedical vulnerable people	<a href="https://www.gov.uk/government/publications/covid-19-review-of-disparities-in-risks-and-outcomes">https://www.gov.uk/government/publications/covid-19-review-of-disparities-in-risks-and-outcomes</a>
Providing extra mental health support	<a href="https://www.gov.uk/government/news/extra-mental-health-support-for-pupils-and-teachers">https://www.gov.uk/government/news/extra-mental-health-support-for-pupils-and-teachers</a>
	<a href="http://www.educationsupport.org.uk/">http://www.educationsupport.org.uk/</a>
	<a href="https://www.eventbrite.co.uk/e/dfc-supporting-pupil-and-student-mental-wellbeing-tickets-110796856380">https://www.eventbrite.co.uk/e/dfc-supporting-pupil-and-student-mental-wellbeing-tickets-110796856380</a>
Behaviour Expectations	<a href="https://www.gov.uk/government/publications/behaviour-and-discipline-in-schools">https://www.gov.uk/government/publications/behaviour-and-discipline-in-schools</a>
Remote Education Support	<a href="https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools#res">https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools#res</a>
	<a href="https://www.gov.uk/government/publications/coronavirus-covid-19-online-education-resources">https://www.gov.uk/government/publications/coronavirus-covid-19-online-education-resources</a>
	<a href="https://educationendowmentfoundation.org.uk/covid-19-resources/covid-19-support-guide-for-schools/">https://educationendowmentfoundation.org.uk/covid-19-resources/covid-19-support-guide-for-schools/</a>



	<a href="https://edtech-demonstrator.lgfl.net/">https://edtech-demonstrator.lgfl.net/</a>
	<a href="https://get-help-with-tech.education.gov.uk/about-bt-wifi">https://get-help-with-tech.education.gov.uk/about-bt-wifi</a>
Coronavirus Symptoms	<a href="https://www.gov.uk/guidance/nhs-test-and-trace-how-it-works#people-who-develop-symptoms-of-coronavirus">https://www.gov.uk/guidance/nhs-test-and-trace-how-it-works#people-who-develop-symptoms-of-coronavirus</a>
Stay at home guidance	<a href="https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance">https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance</a>
Arranging a Test	<a href="https://www.gov.uk/guidance/coronavirus-covid-19-getting-tested">https://www.gov.uk/guidance/coronavirus-covid-19-getting-tested</a>
Testing and Tracing	<a href="https://www.nhs.uk/conditions/coronavirus-covid-19/testing-and-tracing/">https://www.nhs.uk/conditions/coronavirus-covid-19/testing-and-tracing/</a>
Contacting your Local Health Protection Team	<a href="https://www.gov.uk/guidance/contacts-phe-health-protection-teams">https://www.gov.uk/guidance/contacts-phe-health-protection-teams</a>
Guidance on staff wearing PPE	<a href="https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care/safe-working-in-education-childcare-and-childrens-social-care-settings-including-the-use-of-personal-protective-equipment-ppe">https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care/safe-working-in-education-childcare-and-childrens-social-care-settings-including-the-use-of-personal-protective-equipment-ppe</a>
Site Manager/Caretaker	<a href="https://www.hse.gov.uk/coronavirus/legionella-risks-during-coronavirus-outbreak.htm">https://www.hse.gov.uk/coronavirus/legionella-risks-during-coronavirus-outbreak.htm</a>
	<a href="https://www.cibse.org/coronavirus-covid-19/emerging-from-lockdown">https://www.cibse.org/coronavirus-covid-19/emerging-from-lockdown</a>
	<a href="https://www.hse.gov.uk/coronavirus/equipment-and-machinery/air-conditioning-and-ventilation.htm">https://www.hse.gov.uk/coronavirus/equipment-and-machinery/air-conditioning-and-ventilation.htm</a>
Cleaning	<a href="https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings">https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings</a>
Catering	<a href="https://www.gov.uk/government/publications/covid-19-guidance-for-food-businesses/guidance-for-food-businesses-on-coronavirus-covid-19">https://www.gov.uk/government/publications/covid-19-guidance-for-food-businesses/guidance-for-food-businesses-on-coronavirus-covid-19</a>
Safer Travel	<a href="https://www.gov.uk/guidance/coronavirus-covid-19-safer-travel-guidance-for-passengers">https://www.gov.uk/guidance/coronavirus-covid-19-safer-travel-guidance-for-passengers</a>
Educational Visits	<a href="https://www.gov.uk/government/publications/coronavirus-covid-19-travel-advice-for-educational-settings/coronavirus-travel-guidance-for-educational-settings">https://www.gov.uk/government/publications/coronavirus-covid-19-travel-advice-for-educational-settings/coronavirus-travel-guidance-for-educational-settings</a>
	<a href="https://www.gov.uk/government/publications/health-and-safety-on-educational-visits/health-and-safety-on-educational-visits">https://www.gov.uk/government/publications/health-and-safety-on-educational-visits/health-and-safety-on-educational-visits</a>
Extra-curricular provision	<a href="https://www.gov.uk/government/publications/protective-measures-for-holiday-or-after-school-clubs-and-other-out-of-school-settings-for-children-">https://www.gov.uk/government/publications/protective-measures-for-holiday-or-after-school-clubs-and-other-out-of-school-settings-for-children-</a>

	<a href="https://www.gov.uk/government/publications/coronavirus-covid-19-protective-measures-for-out-of-school-settings-during-the-coronavirus-covid-19-outbreak">during-the-coronavirus-covid-19-outbreak/protective-measures-for-out-of-school-settings-during-the-coronavirus-covid-19-outbreak</a>
Physical Education and Sports	<a href="https://www.gov.uk/government/publications/coronavirus-covid-19-guidance-on-phased-return-of-sport-and-recreation">https://www.gov.uk/government/publications/coronavirus-covid-19-guidance-on-phased-return-of-sport-and-recreation</a>
	<a href="https://www.sportengland.org/how-we-can-help/coronavirus">https://www.sportengland.org/how-we-can-help/coronavirus</a>
	<a href="https://www.afpe.org.uk/physical-education/wp-content/uploads/COVID-19-Interpreting-the-Government-Guidance-in-a-PESSPA-Context-FINAL.pdf">https://www.afpe.org.uk/physical-education/wp-content/uploads/COVID-19-Interpreting-the-Government-Guidance-in-a-PESSPA-Context-FINAL.pdf</a>
Science and Design Technology	<a href="http://www.cleapss.org.uk/">http://www.cleapss.org.uk/</a>
	<a href="https://www.ase.org.uk/resources/health-and-safety-resources">https://www.ase.org.uk/resources/health-and-safety-resources</a>
	<a href="https://www.data.org.uk/for-education/health-and-safety">https://www.data.org.uk/for-education/health-and-safety</a>

## Acknowledgement

The following members of staff have read this risk assessment.  
Their signatures are confirmation that they have read and understood all of that which is within its contents.

Name	Signature	Date	Name	Signature	Date