

Carleton House Application Form

Foundation Stage 1 Registration

Please note that attendance at our Nursery does not guarantee admission to the main school.

Please fill in both sides of this application form and return to the school at the address overleaf

Child's surname: _____

First and middle names: _____

Name to be known by: _____

Date of Birth: _____ Gender - Male / Female: _____

Previous nursery name and address attended: (please give approximate dates)

Please tick sessions required:

Morning Session Monday Tuesday Wednesday Thursday Friday

Afternoon Session Monday Tuesday Wednesday Thursday Friday

Parent(s) surname and first names: _____

Surname by which you wish to be known (Mr, Mrs, Ms etc): _____

Address: _____

Postcode: _____ Home Telephone No.: _____

Mobile Number Mother: _____ Mobile Number Father: _____

Email Mother: _____ Email Father: _____

Who has parental responsibility? _____

Does any other adult care for the child?: _____ Please give name and relationship: _____

Parent(s)/Guardian(s) occupation(s): _____ / _____

Form of business and business addresses:

_____ Telephone No.: _____

_____ Telephone No.: _____

Name & address of person responsible for payment of fees: _____

Postcode: _____ Telephone No.: _____

Name of local authority in which you live eg Liverpool, Knowsley, Sefton etc: _____

Number of brothers: _____ Number of sisters: _____

Position in family (eg 3rd child of 4): _____ Do you already have a child at Carleton House? _____

Religion of child: _____
Religion of Father: _____ Mother: _____
If the child is Roman Catholic please complete the following section:
Present Parish: _____
Date and place of Baptism: _____

Does the child have any disability or health problems?: _____
If so please give details: _____

Please read the following declaration carefully and indicate agreement by signing it

I / We request that my/our child be admitted as a pupil and I / we undertake to conform to all the rules and regulations of the School from time to time in force. I / We also agree to pay Nursery fees by ten monthly direct debits (August – May) in arrears and, in the event of the withdrawal of my / our child from the school, to give one term's notice in writing or, in default, to pay one term's fee.

I / We wish to apply for a place in Reception: Yes / No
I / We have submitted the application form: Yes / No

The School reserves the right to carry out credit checks on applicants before the offer of a place.

I / We enclose a registration fee of £50 (fifty pounds).
Signed: _____ (Father) Date: _____
Signed: _____ (Mother) Date: _____

- NB Entry is subject to:**
a) availability of places
b) interview

Please note that the following must accompany the form:
Registration fee
Copy of Birth Certificate
Copy of Baptismal Certificate (Roman Catholics only)

The completed form, together with the additions listed above, should be sent to:
The Headteacher
Carleton House Preparatory School
145 Menlove Avenue
Liverpool
L18 3EE

For office use only

Application received: _____ Acknowledged: _____
Interview: _____
Decision: _____